

Department of Economics Application for Travel Funds

The Department of Economics has funding available to assist 3rd+ year students in defraying the costs associated with travel to present a paper at a conference. Students are eligible for up to two travel scholarships from the Economics Department for the 2026-27 fiscal year (July 1 – June 30). The maximum departmental scholarship is \$1000 with a per student cap of \$1000 for the 2026-27 fiscal year.

To be eligible for these funds students must submit the online [Economics Application for Conference Travel Funds](#). You must be logged in through UW to submit the form. [Application PDF sample](#).

Doctoral candidates (students who have passed the field paper) are required to apply for the [Graduate School conference presentation funds](#) before applying for departmental funds.

- if an eligible student does not apply for Graduate School funds, the department will NOT provide funding. Exceptions include:
 - The conference application call was outside of the Graduate School's application period.
 - The student was previously awarded Graduate School Funds this fiscal year.
 - The student plans to present at 2 conferences within the same Graduate School application cycle and the department application is for the conference not submitted to the Graduate School.

The online form requires the following documentation:

- a. A copy of the letter or email accepting your paper and material which describes the conference.
- b. A proposed budget with screenshots/documentation to quotes/receipts for airfare/transportation, hotel costs, and conference registration. All submitted expenses must be purchased by the student submitting the form. Please submit the [Economics Ph.D. Student Conference Funds Budget Excel](#) with estimated expenses.
 - i. Food expenses will not be accepted.
- c. The conference travel fund request must be approved by the student's primary faculty advisor. Faculty approve by signing below.
- d. Doctoral candidates (students who have passed the field paper) will need to provide a copy of the Grad School application decision or exception documentation as listed above.

Students will be notified of approval and the funding level. Please note that the amount approved will not be adjusted due to taxes or other obligations that are the purview of the individual student.

Name: _____

Conference Title: _____

Conference Location: _____

Total cost of expenses submitted (should match proposed budget): _____

Title of your paper: _____

Brief Description of your paper:

Name of faculty advisor: _____

Faculty advisor signature: _____